

**FRIENDS OF THE BARABOO PUBLIC LIBRARY
ADVOCACY, FUNDRAISING, VOLUNTEERISM
BOARD MEETING MINUTES**

Tuesday, October 13, 2020 - 6:00pm

Zoom link available by emailing: baraboolibraryfriends@gmail.com

- I. Call to order**-Meeting was called to order at 6:04 p.m.by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending were Jessica Bergin, Anne Horjus, Emily Olson, Lena Nissley and John Ellington. Absent was Aimee Schulz.
- II. Review of agenda**-No additions or corrections.
- III. Approval of September 8, 2020 minutes**-Motion to approve the minutes as written made by Jessica Bergin and seconded by Anne Horjus. Motion carried.
- IV. Treasurer's report**-Emily Olson will check on \$155.00 possibly recorded in error as Book Sales instead of Book Cart Sales.
- V. Correspondence and new memberships**- There were two memberships.
- VI. Director's report**-Jessica Bergin reported that the library is in reduced service mode due to the governor's order to limit capacity in public areas. She continues to work on the building expansion project. Planted areas outside the building will be affected by the expansion. She suggested that there may be an event for interested individuals to take plants before construction starts.
- VII. Special committee reports**
 - A. Music with Friends**-No updates at this time.
 - B. Book sale**-Lena Nissley recommended that we stop collecting books for the December sale since donations have been plentiful. October 16th was set as the last day to take in items. Announcements will be placed on Facebook pages and a message sent to the email group. Discussion held on how to operate the sale in light of COVID issues: use several rooms to spread out sale items, have a volunteer at the door check for masks and limit the number of people inside at a time, have sanitizer and masks available, get plexiglass shield from city to use at checkout table. Set up can start earlier than usual and it might be possible to have additional days for sales.
 - C. Books for Newborns**-Pat Shear dropped off 30 books today (10/13.)

VIII. Unfinished Business

A. Outdoor library areas-Since we have not heard back from the Master Gardeners group, Jessica will try to recruit some help for weeding and trimming.

IX. New business

A. Upcoming seasonal décor-We will not do autumn decorations. We will contact Jennifer Fox regarding winter decor including wreaths for the front doors and something for the planter at the back door.

B. Annual newsletter-Sara Roltgen will work on the newsletter and seek input from board members.

C. Annual meeting-We still need to recruit someone for the President position. We may need to consider holding the meeting virtually and possibly include a musical performance.

D. Approval of disbursement requests-

\$354.00 BookPage –BookPage subscription, 50 copies per month

X. Next meeting: Tuesday, November 10, 2020, 6:00pm

XI. Adjournment-Meeting adjourned at 7:08 p.m.

Pat Shear – Meeting Minutes Recorder
October 16, 2020